

Poudre River Friends of the Library Monthly Board Meeting
4 PM Harmony Library Community Room
July 15, 2025

Board Members Present:

X	Kathy Marquis , President	X	Char Micek, Member at Large
	Maggie McDonald, Vice President/Secretary	X	Bob Viscount, Member at Large
X	Maya Curtis, Treasurer	X	Emmalee Severson, Member at Large
X	Barbara Walton, Asst Treasurer	X	Samantha Ye, Member at Large
X	Robin Gard, Past President	X	Robert Micek, Member at Large
	Monica Gavin, Member at Large		Susie Pizzi, Teen Representative

Ex Officio Board Members Present:

X	Diane Lapierre, Library Exec. Director		Linda Hopkins, Library Trust
	Hilary Hermann, Library District BOT	X	Peggy Reeves, Library Trust

Other Guests Present: Selena Paulsen, Library Development Officer; Ken Draves, Library Deputy Director, Katie Auman, Library Communications & Development Director

Call to Order: Kathy called the meeting to order at 4:01 pm. Char moved that we accept the June minutes as presented, Barbara seconded the motion, and the minutes were approved.

Library Staff Southeast Community Center Presentation (Ken Draves & Katie Auman):

- Ken gave a historic overview of overall southeast square footage needs. Council Tree Library was immediately popular and almost immediately undersized when it was built in 2009. The current area there is 15,582 sq. ft. and the new proposed space and shared space at the southeast branch will be 21,000-22,000 square feet.
- Ken and Katie presented some very preliminary ideas about different proposed spaces. They will continue to update us periodically. They will also share their PowerPoint with us.
- Of greatest interest to the Friends is a big space that might be available for a book sale and an area for a kiosk or book sales similar to what we have at Old Town and Harmony. Staff is mindful of our needs and will consider that in ongoing planning. One possibility might be a kiosk in SECC shared/entry space, encouraging non-library users of the SECC to buy books.
- There is tentatively a 2500 sq. ft. community room that would be shared space and might be suitable for a book sale.
- Staff is prioritizing flexibility in space use configuration.
- The ballot language specifically mentioned innovation space including arts and culture and there are many great ideas for this. Also the community identified a need for indoor play space and an area for tweens. These are areas where the FOL and the Trust might make contributions.
- Very tentative completion date for early 2028.

Treasurer's Report (Maya Curtis):

- We are halfway through the year and all revenues are above the 50% mark.
- We will need to adjust some expenses at budget time, particularly promotional & marketing items.
- We made a \$21,600 payment in June for the Library Wish List.

Library District Report (Diane Lapierre):

- Staff is busy with Summer Adventure events
- Staff Development Day at FRCC August 8
- SECC brainstorming and design work continues
- Library is seeking customer input for future Strategic Planning and a survey link has been e-mailed and posted on social media. We have shared the link on our social media as well.
- Staff recently completed a Harwood Institute conference

Library Trust (Peggy Reeves):

- No meeting

Mod Squad (Robert Micek)

- There will be a presentation next month with a rough outline of future marketing and outreach plans
- Samantha will be doing updated book sale posters with yearly themes
- Samantha presented some different graphic options to seek board input

Book Sales (Robin Gard):

- Monica reserved Civic Center Park for an **August 2** warehouse sale from 9-2.
- Rob will bring over tables and tents Friday afternoon
- Jackson Paulsen will be assisting Phil pre-sale in staging books in the warehouse
- Phil will identify genres we are overstocked in, including children's
- We will now be able to run Square transactions using our own hotspot
- We will see if Evie, our mobile library, is available to come by during the sale
- **Oct 2-5** is the date the Board selected for our fall sale. Negotiations with FRCC have been ongoing. They are not able to offer us their student center free of charge but did offer to consider reduced rates. The normal non-profit rate for the room is \$90 per hour which would require a minimum of 23 hours for our sale which is prohibitive for us.
- Student center advantages: more accessible, larger room, more parking, FRCC does setup, easier for DreamBooks to access
- Robin moved to authorize \$500 payment to FRCC for use of their student center main room for our October sale. Barb seconded and motion was approved. Robin will notify FRCC and release our hold on the Harmony Library community room.
- Robin will be gone for October sale but will handle usual pre-sale logistics including truck rental and communications, posters, handouts etc.
- We have reserved Harmony Library Community Room for our Holiday Specials sale on **Saturday Nov. 15.**

Unfinished Business:

eBay listings & sales -- Kathy Marquis

- Kathy and Vicki Woods have been working on listing some books on eBay. There are some eBay costs which are higher than Amazon's, so we may have to limit our number of listings. We did choose to list a set price rather than auction-based bids because it requires less labor. We will evaluate when we get up and running.

Volunteer Coverage – Kathy Marquis

- Kathy has filled recently vacated volunteer positions and is working with Emma (who has enlisted the help of Brad Rhoda, the Libraries' volunteer coordinator to good effect) to list others.

New Business:**Kevin Cook event – Robin Gard**

- Longtime nature program presenter Kevin Cook has generously offered to do a fundraiser for FOL. Robin and Kathy met with him to discuss what that would look like. Kevin has a dedicated group of program attendees (the Cookies) and Robin and Emma will discuss venues and possible co-presenters.

Adjournment: The meeting adjourned at 5:19 pm. The next meeting is at 4 pm on Tuesday, August 19, 2025 at the Harmony Library.

Respectfully submitted by Robin Gard, Acting Secretary